

## **Helsinki (HIAP) 2024**

Residency Period: August 19 – November 19, 2024

**APPLICATION DEADLINE: Tue, May 21, 2024**

Applications need to be submitted in hard copy by postal service and digitally via email to basis Frankfurt. Your application is classed as complete only when all accompanying documentation has arrived in time. Emails need to be sent until midnight of the due date; the hard copy's post stamp must be marked latest with the date of the deadline.

A complete application in English should consist of:

- This digitally completed PDF-form including descriptions of
  - Professional Background (max. 1500 characters incl. blanks)
  - Motivation (max. 1500 characters incl. blanks)
  - Work Proposal (max. 3000 characters incl. blanks)
- Artistic CV
- Work portfolio (max. 16 pages)

Please note the following specifications for the application, sent via email:

- Save the digitally completed PDF- form and name it with your first name and surname + the city you apply for + ‚Form‘
- Save your CV and Portfolio as one PDF (less then 5MB) and name it with your first name and surname + the city you apply for + ‚CV-Portfolio‘
- Send both PDF-files to: [air@basis-frankfurt.de](mailto:air@basis-frankfurt.de). Use your first name and surname + the city you apply for as subject (please do not use wetransfer or similar)
- all Links need to be included in the application

Send the hard copy to:

basis e.V.  
AIR\_Frankfurt  
Gutleutstraße 8-12  
60329 Frankfurt

A jury of experts decides about the awarding

**FIRST NAME.....**

**LAST NAME.....**

<b>Date of Birth</b>	
<b>Nationality</b>	
<b>Registered Address</b>	
<b>Zip</b>	
<b>City</b>	Frankfurt am Main
<b>Country</b>	Germany
<b>Phone</b>	
<b>Email</b>	
<b>Website</b>	

**Please also include the following supporting material in your application:**

- CV
- **PORTFOLIO - PHOTOS AND IMAGES OF YOUR WORK**  
(max. 16 pages; please limit the data volume)

<b>Further Links</b>	
<b>Feedback</b> How did you hear about the open call? Do you have any comments on the application form or the process in general?	

**Professional Background**

(Description max. 1.500 characters incl. blanks)

Empty text area for Professional Background description.

**Motivation**

(Description max. 1.500 characters incl. blanks)

Empty text area for Motivation description.

**Work Proposal**

Expectations – planned projects – what you would like to achieve during a potential stay  
(Description max. 3.000 characters incl. blanks)